

Petaluma City (Elementary) School District
and
Petaluma Joint Union High School District

BOARD OF EDUCATION – MINUTES
200 Douglas Street - Petaluma, California (707) 778-4604

REGULAR MEETING

DECEMBER 13, 2011

A. CALL TO ORDER

The meeting was called to order at 6:00 p.m., Petaluma City Schools Administration Building, 200 Douglas St., Petaluma. Trustees Schafer, Tennyson, Sanderson and Baddeley were in attendance; Trustee Chelbowski arrived at 6:55 p.m. during the regular meeting. Trustee Tennyson led the Pledge of Allegiance.

B. COMMENTS FROM THE PUBLIC on CLOSED SESSION ITEMS

There were no comments from the public.

C. ADJOURNMENT TO CLOSED SESSION

The Board did not have a quorum available to meet in Closed Session at the scheduled 5:15 p.m. start; Closed Session was held following the open portion of the regular meeting.

D. ADOPTION and APPROVAL of AGENDA

The agenda was approved, 4-0-1, motion by Trustee Tennyson, seconded by Trustee Sanderson.

E. SPECIAL RECOGNITIONS and PRESENTATIONS

1. **PRESENTATION:** Student Representatives made the presentation of the Student of the Month Awards to two students from each secondary school in the Petaluma Joint Union High School District for the month of December 2011 as follows:

Kenilworth Junior High: Ana Petraglia and Mihir Bhakta

Petaluma Junior High: Nicholas Sereno and Alyssa Clark

Casa Grande High: Sierra Downey and Gregory Dibs

Petaluma High: Francesca Honey (Kyle Craft was unable to attend; will come to a future meeting)

2. **PRESENTATION:** Students Jessica Mather and Blythe Abbey from Mary Collins School at Cherry Valley joined the Student Representatives from Kenilworth and Petaluma Junior High Schools and reported on activities at their respective school sites.
3. **PRESENTATION** – Ron Everett, Director of Human Resources, introduced Loretta Kruusmagi, President of CSEA Chapter #212, who presented an award to honor Vickie McCormick, Project Workability Assistant in Special Services, who is CSEA's "Member of the Quarter".
4. **PRESENTATION:** Deb Fitch, Chris Jones, Bob Pawlan, Peggy Wiley, Teri Schmidt and David Stirrat presented the PHS staff proposal for restructuring of the academic and support program,

including enhanced pathways, advisory period, and grade level teams. The C3 restructuring is based on Coherence, Collaboration, and Connections. Staff presented the four key areas that would support this: Collaboration (Teri Schmidt), Pathways (Chris Jones), Future Vision (Peggy Wiley), and Personalization (Bob Pawlan). The Board discussed the presentation, asked questions, and commended staff on a very professional and informative presentation. Interim Superintendent Steve Bolman also commended the Petaluma High School staff and administrators Frank Lynch, Marilyn Stratford and Bennett Holley for their work together to come up with a great plan to drive student achievement.

5. **CERTIFICATION OF FIRST INTERIM REPORT:** Midge Hoffman, Chief Business Official, gave a presentation regarding a positive certification that the Petaluma City (Elementary) and Petaluma Joint Union High School Districts will be able to meet their financial obligations by year-end.

F. APPROVAL: MINUTES of November 8, 2011

The minutes of November 8, 2011 were approved, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.

G. COMMENTS FROM THE PUBLIC

There were no comments from the public.

H. REPORT on ACTIVITIES and CORRESPONDENCE of SCHOOL BOARD MEMBERS

Board members reported the following activities: Grant School Jog-a-thon and track grand opening, Festival of the Trees (benefit for Petaluma Education Foundation, Mentor Me, and the Rwanda project), meeting with the CSEA president, Grant School Pasta Feed, various athletic events including announcing at basketball games, volley ball games, and a site visit to Petaluma High.

I. AGENDA: APPROVAL of CONSENT AGENDA by CONSOLIDATED MOTION

The following consent agenda items were unanimously approved on a consolidated motion by Trustee Tennyson, seconded by Trustee Sanderson, on a vote of 5-0: Administration/Human Resources: Item 1; Business Services: Items 1, 2, 3, 4; Educational Services: Item 1. All items other than those previously referenced were either "HOLD" items, and acted upon individually, for "INFORMATION ONLY", or for "DISCUSSION ONLY", as follows:

ADMINISTRATION/HUMAN RESOURCES

1. EMPLOYMENT REPORT – the Employment Report was approved.
2. PROPOSED APPENDIX TO COLLECTIVE BARGAINING AGREEMENT - the *proposed* Appendix II to the Collective Bargaining Agreement between the Petaluma City (Elementary) and Petaluma Joint Union High School Districts and the Petaluma Federation of Teachers, was approved, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.
3. PROPOSED APPENDIX TO COLLECTIVE BARGAINING AGREEMENT - the *proposed* Appendix II to the Collective Bargaining Agreement between the Petaluma City (Elementary) and Petaluma Joint Union High School Districts and California School Employees Association, Petaluma Chapter #212, was approved, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson

4. REQUEST FOR AN EXTENSION OF AN UNPAID MEDICAL LEAVE OF ABSENCE AND DISTRICT-PAID BENEFITS FROM A CLASSIFIED EMPLOYEE - the Board denied an employee's request for a three month extension of an unpaid medical leave of absence and three months of district-paid health and welfare benefits, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.
5. REQUEST FOR AN EXTENSION OF DISTRICT-PAID BENEFITS FROM A CLASSIFIED EMPLOYEE - the Board denied an employee's request for a six month extension of district-paid health and welfare benefits, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.
6. DISTRICT REORGANIZATION FEASIBILITY STUDY – Consultant Catherine Dickson Schwarzbach presented and led a discussion regarding the educational program component of the district reorganization study. The role of this portion of the study is to provide preliminary information regarding the educational component and demographics. The other part of the study is to cover the financial and staffing issues. This is a five-step process, from petition to study the feasibility of a union between Petaluma City Schools and Old Adobe Union School District, approval to proceed by the County Superintendent of Schools, on to the County Committee on School District Reorganization, to the State Department of Education and eventually to an election. Additionally, the Board requested that Old Adobe Union School District be made aware of the unique individuality and culture of each of our elementary schools and the several programs that are supported through the parcel tax. Another area that they would like included is the articulation to middle schools and how prepared students are to enter 7th grade. Next steps include completion of the financial analysis portion that is still pending, and a letter that will be forthcoming from the County Superintendent of Schools inviting the Board Presidents and Superintendents from the two districts to meet and look at next steps and address the financial and personnel issues.

BUSINESS SERVICES

1. ACCEPTANCE OF DONATIONS – the Board accepted the list of donations.
2. SURPLUS PROPERTY – the item(s) on the list were declared surplus and the Chief Business Official, was authorized to advertise these items for public sale to the highest bidder(s).
3. PURCHASE ORDER AUTHORIZATION – the list of purchase orders was approved in accordance with Board Policy 3314.
4. LIST OF EXPENDITURES – the Board ratified the list of expenditures.
5. RESOLUTION 1112-14 - Resolution 1112-14 of the Board of Education of the Petaluma City (Elementary) and Petaluma Joint Union High School Districts Regarding Accounting of Development Fees for 2010-2011 Fiscal Year in the Following Fund or Account: Capital Facilities Fund, was adopted, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.
6. *REVISED* RESOLUTION 1112-08 – *revised* Resolution 1112-08 of the Board of Education of the Petaluma City Schools (Petaluma City (Elementary) School District and Petaluma Joint Union High School District), Authorizing the Submittal of the Tire- Derived Product (TDP) Grant Program Application, was adopted 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.
7. CERTIFICATION OF FIRST INTERIM REPORT – the Board approved a positive certification that the Petaluma City (Elementary) and Petaluma Joint Union High School District will be

able to meet their financial obligations at year-end, 5-0, motion by Trustee Tennyson, seconded by Trustee Sanderson.

8. KAISER CALIFORNIA BROKER COMPENSATION DISCLOSURE REPORT – a copy of the Kaiser California Broker Compensation Disclosure Report was enclosed for information only.
9. ENROLLMENT AND ADA REPORT: copies of the Third Month Enrollment and ADA Reports for the Elementary and High School Districts were enclosed for information only.

EDUCATIONAL SERVICES

1. FIELD TRIPS – the Board approved the following field trips:
Petaluma High School – January 11 - 13, 2012. Petaluma High School's Marine Science Classes to the Monterey Peninsula in California.
Petaluma High School – March 14 - 16, 2012, Petaluma High School's Drama Club to the Shakespeare Festival in Ashland, Oregon.
2. (*First Reading*) COURSE OFFERING – PETALUMA JOINT UNION HIGH SCHOOL DISTRICT – the Board reviewed and discussed the first reading of the Petaluma Joint Union High School District's proposed new course, Virtual Enterprise as a high school elective, grades 11-12 for the 2012-2013 school year.
3. (*First Reading*) COURSE OFFERING – PETALUMA JOINT UNION HIGH SCHOOL DISTRICT – the Board reviewed and discussed the *first* reading of the Petaluma Joint Union High School District's proposed new course, Introduction to Digital Media as a junior high school elective, grade 7 for the 2012-2013 school year.
4. (*First Reading*) COURSE OFFERING – PETALUMA JOINT UNION HIGH SCHOOL DISTRICT – the Board reviewed and discussed the *first* reading of the Petaluma Joint Union High School District's proposed new course, Digital Media and Productions as a junior high school elective, grade 8 for the 2012-2013 school year.

J. ADJOURNMENT TO CLOSED SESSION

Prior to adjourning to Closed Session, Trustee Tennyson left the meeting (8:05 p.m.).

Pursuant to Education Code 48918(c), the Board met in Closed Session concerning confidential student discipline matters.

K. RECONVENEMENT

Reconvenement of open meeting

L. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION IN ACCORDANCE WITH GOVERNMENT CODE 54957.1

Case #17 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screenings, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #18 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and monthly screenings, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #19 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated necessary small school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #20 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screenings, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #21 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screenings, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #22 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, anger management counseling program, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #23 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated independent study program under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #24 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. Prior disciplinary actions have been attempted and were not successful and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil and others. The recommended motion is for the Board to support the site discipline team's recommendation for expulsion in accordance to Board Policy and to facilitate enrollment in the county operated community day school. The student's 'expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screenings, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #25 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screenings, community service, and appropriate academic performance.

Approved on Vote of: 3-0-2

Case #26 - A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screening, community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

Case #28- A case has been presented to the Board that the student did commit an 'expellable act' as defined by the California Education Code. The recommended motion is for the Board to expel and to suspend the site discipline team's recommendation for expulsion in accordance to Board Policy and to allow continued enrollment in a District operated school under mandated conditions. The student's 'suspended expulsion' status will be in effect for the fall and spring semesters of the 2011-2012 school year.

Conditions above subject to review with evidence of positive attendance, satisfactory behavior, substance abuse counseling program and screenings community service, and appropriate academic performance.

Approved on Vote of: 4-0-1

**M. FUTURE BUSINESS: CALENDAR of ACTIVITIES for BOARD MEMBERS'
CONSIDERATION and AGENDA ITEMS for NEXT MEETING**

The next Regular meeting will be held at **6:00** p.m. on January 10, 2012 at Petaluma City Schools' Administration Building, Board Room at 200 Douglas Street, Petaluma, California.

Board and/or Staff Requested AGENDA ITEMS for NEXT MEETING:

Upcoming Events

12/14	Valley Vista School Winter Music Concert, 10:50-11:45
12/14	PJHS Winter Concert, 6:30
12/15	McKinley School Winter Music Concerts: 5 th grade band and chorus, 10:35-11:15 & 6 th grade bands 1:40-2:15 p.m.
12/15	CGHS Winter Band Concert, 7:00
12/16	Penngrove Music Concert, 1:40-2:30 p.m.
12/16	PHS Choral Concert, 7:00
12/19	McNear School Winter Music Concert, 10:50-11:40 a.m.
12/20	Grant School Music Concert, 10:40-11:30 a.m.
12/21	Grant School, Ms. Reynolds' 6 th grade play, 9:00 a.m.
12/21	Petaluma High Band Concert, 7:00
12/21	KJHS Winter Band Concert, 7:00
12/23-1/6	Winter Break
1/10/12	Organizational and Regular Board Meeting
1/16/12	Martin Luther King Jr. Holiday

Ongoing: MCS @ CV - Every Wednesday—Farm Stand--12:00-12:45

N. SIGNING of PAPERS

O. **ADJOURNMENT**

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Steve Bolman, Secretary to the Board

Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting may be inspected by the public at 200 Douglas Street during regular business hours (8:00 a.m. – 4:30 p.m.)