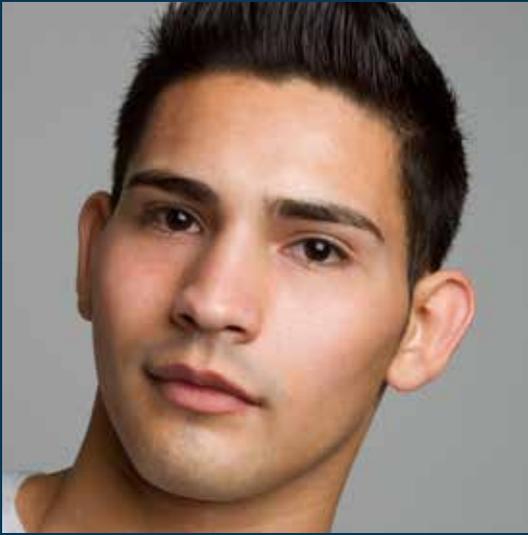




**Petaluma Adult School**  
*Petaluma City Schools*

# What is Your Vision for 2020?



*High School Diploma and GED*



*Art, Music and More*



*Basic Skills and Medical*



*Computers and Workplace Re-Entry*

**Choose a Class to Fit Your Needs!**

**January – June 2020**

[petalumaadultschool.org](http://petalumaadultschool.org)

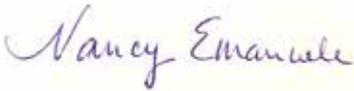
# A Message from the Principal

Greetings!

Welcome to a new semester of learning with Petaluma Adult School. We are excited to offer you a wide variety of classes to fit your needs. Whether you are looking to earn your high school diploma, gain parenting skills, learn a new computer application or enjoy a community education class, we have something for you. Our instructors are experienced, friendly, patient and make learning fun.

We hope you enjoy looking through our brochure and choosing a class. Please contact us with any questions you may have about our programs and classes. We are here to serve you.

See you in class!



This semester Petaluma Adult School features our Assistant Principal, **Lori Deen**. Born and raised in Petaluma, Lori started with Petaluma City Schools as a 4th grade teacher at Penggrove School in 1996. Since then she has held a variety of positions which include kindergarten teacher, Petaluma Federation of Teachers' Union President, Program Manager, Technology Coordinator and Director of Technology. This is Lori's second year as Adult Education Assistant Principal.

Lori enjoys using her skills and relationships in the community to support staff and students. She especially appreciates the immediate, positive impact our programs have on adults' lives. She values the diversity of our programs which serve infants to seniors and everyone in between.

On behalf of PAS Lori recently obtained a \$8,900 Petaluma Education Foundation grant to create a Chromebook loan program for our adult students who have no access to technology.

We are fortunate to have Lori on our Adult Education leadership team!



**Petaluma Adult School is a proud member of the**



**Sonoma County Adult Education Consortium**

## Mission Statement

*Petaluma Adult School is an integral part of Petaluma City Schools. We provide high quality instruction to our diverse community of adult learners to achieve family, workforce and personal goals.*

## Student Learning Outcomes

*Petaluma Adult School provides opportunities for all students to set and meet goals, acquire skills to apply to training, education, employment and personal interests, communicate effectively using reading skills, clear writing, appropriate speech and active listening, demonstrate respect for self and others, and participate in and contribute to family and community.*

# Table of Contents

Message from the Principal/Mission Statement	2
Holidays/Ways to Register	3

## Community Education Classes

Arts	4
Arts/Exercise	5
Music/Nature	6
Personal Interest	7

## State Supported Classes

Computer Concepts	8-9
Job Training	10
Parent and Child Education	11
English as a Second Language/Citizenship	12
High School Diploma/HiSET-GED Test Prep and Independent Study	13

## Important Information

Site Locations	14
Registration Form, School Policies	15

### 2019 HOLIDAYS/NO CLASS DAYS

1/20/20	Martin Luther King Holiday
2/10/20	Lincoln's Holiday
2/17/20	Washington's Holiday
3/16/20 - 3/20/20	Spring break
5/25/20	Memorial Day Holiday

**REGISTER:** online, by phone 778-4633, walk-ins or mail.  
We accept cash and debit or credit cards for payments.



**ARE YOU AWESOME? We're Hiring!**

Always wanted to teach something you love doing?  
Now you can!



Petaluma Adult School is looking for instructors to teach sewing, cooking, language, arts, music, hiking and other community interest classes that do not require a teaching credential. Call Erika at 707-778-4633 or email to [eschiefer@petk12.org](mailto:eschiefer@petk12.org) to discuss your ideas!



# Arts



## Beginning Metal Shop

William Brown

Beginning metal shop class for adults! This project-based class is for beginning level students with the mill, lathe, gas and arc welding equipment, sheet metal forming including shear and break. Prior to registering for the class, please email the instructor, Bill Brown, at [billscottbrown@gmail.com](mailto:billscottbrown@gmail.com) to discuss the class and your potential project. Students **MUST ATTEND FIRST CLASS** to review safety procedures. A \$15 lab fee is included in the registration fee to cover metal shop consumables such as welding rods and gases. Please supply your project materials. Additional materials may be available for cash purchase. Bring safety glasses and sturdy boots. Maximum=12 (11 classes)

# 800102 \$215\*

TU 1/28 - 4/14 6:30 - 9:30 pm

Location: PHS Metalshop, 201 Fair Street

**No class 3/17**

*\*Fee does not include non-refundable \$15 cash materials fee payable to instructor at first class.*

## Advanced Metal Shop

William Brown

Advanced metal shop class for adults! This class is for individuals with hands on experience in the following areas mill, lathe, gas and/or arc welding as well as sheet metal forming, shear and break machinery. There are options available for projects. Prior to registering for the class, please email the instructor, Bill Brown, at [billscottbrown@gmail.com](mailto:billscottbrown@gmail.com) to discuss the class and your potential project. Students **MUST ATTEND FIRST CLASS** to review safety procedures. A \$15 lab fee is included in the registration fee to cover metal shop consumables such as welding rods and gases. Please supply your project materials. Bring safety glasses and sturdy boots. Maximum=12 (11 classes)

# 800201 \$215\*

THUR 1/30 - 4/16 6:30 - 9:30 pm

Location: PHS Metalshop, 201 Fair Street

**No class 3/19**

*\*Fee does not include non-refundable \$15 cash materials fee payable to instructor at first class.*

## Woodworking for Experienced Folk

Scott Granger

Most students in this class will have taken the beginner course for woodworkers, but others who have knowledge and experience with woodworking machines, tools and processes are welcome to enroll, too. It is important to be aware of the proper safety procedures and safe operation of power equipment; therefore, all students **MUST ATTEND FIRST CLASS**. Available machines include table saws, radial arm saw, sliding compound miter saw, band saw, jointer, planer, lathe, and many portable power tools. Bring some good plans for your project, eye and ear protection, pencil, paper and closed toe shoes. The registration fee you pay includes \$15 to cover machine maintenance by the school district. For the most part, you will need to supply your own lumber - teacher will have glue, sandpaper, and some screws and finishes. Maximum=14 (13 classes)

# 805102 \$235\*

THUR 1/30 - 4/30 6:30 - 9:30 pm

Location: PHS Woodshop, 201 Fair Street

*\*Fee does not include non-refundable \$10 cash materials fee payable to instructor at first class.*

## Learn to Play Bridge

John Shribbs

Bridge, the second most popular card game worldwide behind poker, is the perfect combination of mental challenge and social interaction bringing a lifetime of enjoyment. Bridge has a poker-like risk assessment and play of the hand chess-like strategies. Emphasis will be on learning through practice in live action at a card table. Students will become comfortable playing in social games and playing beginner level club duplicate games. Maximum = 15 (7 classes)

# 812001 \$69\*

THUR 1/30 - 3/12 6:30 - 8:30 pm

Location: VV Room 17, 730 N. Webster Street

*\*Fee does not include non-refundable \$10 cash materials fee payable to instructor at first class.*

# Arts/Exercise

## Comics and Visual Communications

John Heebink

Through drawing one-page stories and appreciating the work of others, we build an arsenal of visual story-telling strategies and tricks for making effective comics. (Leads into, but is not prerequisite to, follow-up course Drawing Comics). No previous experience needed. Maximum = 15 (6 classes)

# 802001 \$75

TU 2/4 - 3/10 6:00 - 7:30 pm

Location: TBD

## Drawing Comics

John Heebink

Course immediately picks up from intro course Comics and Visual Communication. Focus on visual storytelling (clarity and excitement) will continue. A greater emphasis will be placed on individual artists' personal projects and areas of potential growth. Maximum = 15 (5 classes)

# 822001 \$105

TU 3/24 - 4/21 6:00 - 8:30 pm

Location: TBD

## Introduction to Art

Jessica Ramirez

It is never too late to enter the art world! Enroll in this customized entry level art class to stimulate your creative side. We will be drawing, painting and exploring the artistic side of the brain. This is a project-based class for beginning level students. Students will be exposed to art through projects mini lectures, workshops, and discussions. Bring a positive attitude and willingness to learn! Each student should bring: pencils, colored pencils, ballpoint pens/gel pens, rulers, scissors, and a small sketch pad. Maximum 15 (8 classes)

# 811101 \$115\*

W 2/19 - 4/15 6:00 - 8:30 pm

Location: VV Rm 17, 730 N. Webster Street

### No class 3/18

\*Fee does not include non-refundable \$20 cash materials fee payable to instructor at first class.



## MASHUP Conditioning

Sheila Siragusa

MASHUP Conditioning is a combination of exercises, including high intensity to improve muscle tone, medium intensity with light dumbbells for strength and agility, and low intensity core work to improve flexibility, balance, and coordination. This class is taught at different levels to fit your own fitness or training goals. Join us for a class that is challenging and fun. Please bring a mat and 3 or 5 pound dumbbells. Maximum=15 (10 classes)

# 833000 \$85

THUR 2/6 - 4/23 5:30 - 6:30 pm

Location: VV Multi, 730 N. Webster Street

### No class 3/19, 4/9

## Extra Gentle Yoga

Dana Davis

This class is for you if you have never done yoga before and prefer a more gentle introduction. It's also perfect for those with physical challenges who want personal attention and guidance on proper alignment. You'll lengthen your spine, increase relaxation, reduce stress, and build strength and flexibility. Maximum=12 (8 classes)

# 820501 \$79\*

TU 3/3 - 4/21 1:30 - 2:30 pm

Location: Sonoma Body Balance, 210 Vallejo St. (Studio is upstairs)

\*Drop in fee: \$13

## Qigong for Balance, Strength and Stress Reduction

Fern Jeffcoat

Increase flexibility, relaxation, balance and coordination. Open energy channels, incorporating movements which aid in connecting and strengthening our inner core. Qigong enlivens us with meditation in motion while developing a calm mind and relaxed, energized breathing. This class is designed to enable and experience an inward journey to rediscover and reawaken the healing life energy flowing through and connecting the mind, body and spirit. Please wear comfortable clothes and shoes. Maximum=25 (12 classes)

# 834002 \$49

WED 1/29 - 2/26 5:30 - 6:30 pm

Location: VV Multi, 730 N. Webster Street

# 384003 \$49

WED 4/1 - 4/29 5:30 - 6:30 pm

Location: VV Multi, 730 N. Webster Street

## Tai Chi for Whole Health

Fern Jeffcoat

Are you intrigued by the numbers of doctors who recommend the practice of Tai Chi? And by the increasing amount of studies that show the wide-ranging benefits of Tai Chi? From stress reduction and uplifting the mood to better balance, fall prevention and coordination, the physiological, mental, and social benefits are now being recognized and advocated. Explore the ancient art of Tai Chi in a supportive, encouraging atmosphere. Instructor Fern Jeffcoat has over 20 years' experience teaching Tai Chi and Qigong. Please wear comfortable clothes and shoes. Maximum = 25 (5 classes)

# 835002 \$49

WED 1/29 - 2/26 6:40 - 7:40 pm

Location: VV Multi, 730 N. Webster Street

# 835003 \$49

WED 4/1 - 4/29 6:40 - 7:40 pm

Location: VV Multi, 730 N. Webster Street

# Music/Nature



## Petaluma Community Band

Arlene Burney

The Petaluma Community Band is an adult-oriented wind and percussion ensemble. Participants should have played with a high school and/or college band and want to improve their music abilities. Participants should have their own instrument. Percussion equipment is provided and sometimes tubas or string basses. A yearly schedule will be available that includes performances each semester. Open to ages 18 and over. High school students need to ask permission of the instructor. Some

sections are full so please contact Arlene Burney at [burneyband@comcast.net](mailto:burneyband@comcast.net) for more info. Please bring your instrument to the first class. For more information, visit: [www.petalumacommunityband.org](http://www.petalumacommunityband.org). Maximum = 50 (14 classes)  
# 880001 \$35

MON 1/27 - 5/18 7:00 - 9:00 pm

Concert is **5/18/20**

Location: CGHS G1, 333 Casa Grande Road

**No class 2/10, 2/17, 3/16**

## VoiceOvers...NOW is YOUR Time!

Wendy Shapero

In what could be the most enlightening 2 hours you've ever spent, this class will show you how you can actually begin using your speaking voice for commercials, films, videos, and more. Most people go about it the wrong way. In this introductory class, you will learn about a unique, outside-the-box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose

to pursue voice-overs part-time or full-time, this could be the game-changer you've been looking for. Maximum = 20

# 844901

TU 2/4 6:30 - 8:30 pm

Location: PHS C1, 201 Fair Street



\$39



## Discovering the Birds of Sonoma County

Lisa Hug

Learn about the birds that inhabit Sonoma County while exploring local natural areas. We will have two evening in-class PowerPoint presentations. One features the local waterbirds

and the other features the local landbirds. We also have four Saturday field trips to various beautiful areas in the county. This is a fun way to discover the presence of egrets, hawks, ducks, sandpipers and

many more types of birds that are locally present. Bring layered clothing, comfortable walking shoes, water, snacks, lunch, a field guide and binoculars to the field trips. There may be additional park entrance fees for some field trips. Maximum=15 (2 in-class meetings, 4 field trips)

# 850501

\$85

THUR 3/26 and 4/9 7:00 - 9:00 pm

Class Location: SAHS Rm 9, 500 Vallejo Street

**SAT** 3/28, 4/4,

4/11 & 4/18 8:30 am - 12:30 pm\*

\*Field trips are at various locations

# Personal Interest



## Become a Notary Public

R. David Kirby, MBA

Start your own business or add to your current business working as a Notary Public. You must be 18 years old and a California resident. You must successfully complete this course, pass a notary exam and pass a background check. **See exam info and requirements below.** Additional costs for fingerprinting, insurance and supplies will be explained in class. Maximum = 20 (1 class)  
# 860001 \$99\*

SAT 2/22/20 8:30 AM 5:45 pm  
Location: MCD A-Cluster, 421 S. McDowell Blvd.  
*There is a \$35 non-refundable materials fee to be paid at the beginning of class.*

## Notary Public Renewal

R. David Kirby, MBA

To qualify for the half-day renewal class, the course and exam must be taken prior to the expiration date of your existing commission. The State Notary Exam will be offered after the course. **See exam info and requirements below.** Maximum = 20 (1 class)

# 860101 \$89  
SAT 2/22/20 12:30 - 5:45 pm  
Location: MCD A Cluster, 421 S. McDowell Blvd.  
*There is a \$35 non-refundable materials fee to be paid at the beginning of class.*

## State Notary Exam Information

The State notary exam will be immediately offered after the course from 4:45 pm - 5:45 pm. For the exam, bring a \$35 check or money order payable to the "Secretary of State", a valid ID, a 2x2 color passport photo, and two (2) sharpened pencils.

## Four Pillars of a Successful Retirement

Kevin Goulding

With financial independence, retirement can be the most fulfilling time of your life. This class covers important money management concepts and focuses on issues that are important to people at or near retirement. Topics include: how to potentially enhance retirement income, including Social Security; which types of investments are appropriate to generate retirement income; how to make appropriate health-care decisions; and how to help manage taxes in retirement. We will also explore some options that enable you to transfer assets to other generations of your family. A "hear it, see it, read it, write it" teaching method makes it easy for you to understand and remember the practical information.

**NOTE:** The class is taught by Kevin Goulding, a CERTIFIED FINANCIAL PLANNER. However, no specific products or investments will be promoted or offered. Registration fee includes a written course workbook and study aids. Couples may attend together for the single fee. Maximum = 25 (3 classes)  
# 850301 \$49  
WED 3/25 - 4/8 6:30 - 9:00 pm  
Location: Location: PHS C1, 201 Fair Street

# ARE YOU AWESOME?

WE'RE HIRING

For Petaluma Adult School's  
Community Ed Program  
Call Erika at 707-778-4633

# Computers: Microsoft Windows OS

**ALL COMPUTER CLASSES ON PAGES 8 & 9 ARE HELD AT  
MCDOWELL ELEMENTARY SCHOOL, 421 S. MCDOWELL BLVD., ROOM B4**

**Computer Basics 1** (414302) M/W 1/13 - 2/12 1 - 3:15pm 9 meetings  
This class will introduce you to PC fundamentals so you can relax and enjoy the world of Windows 10 computing! Using Microsoft WordPad you will learn mouse techniques, keyboard instruction and keyboard shortcuts. You will explore menus, icons, buttons, and check boxes and understand hardware and software. Learn the best ways to power your PC on and off, and have fun in the process! Maximum=13  
**No Class: 1/20, 2/10** \$29

**Computer Basics 2** (414402) M/W 2/19 - 3/11 1 - 3:15pm 7 meetings  
Continue beyond computer fundamentals to understand how items are stored on your PC or laptop. Create folders to organize pictures, music, and documents, then use "Search" to efficiently locate these files. Gain additional knowledge of Word Pad's formatting techniques, and then save documents to a folder and flash drive. Time permitting, students will also explore Google search techniques, receive a few email tips, and practice uploading and downloading email attachments. Maximum=13 \$29

**MS Excel Essentials** (412102) M/W 3/10 - 4/9 6 - 8:15pm 8 meetings  
In this hands-on, instructor-led class you will learn and practice fundamental Excel skills for building effective spreadsheets for your workplace. You will be provided with basic tips and tricks to enter data, create formulas and calculations, format cells, and print worksheets. Use your skills to track income, expenses, and investments; document assets; calculate gas mileage; and much more! **A \$30 textbook is available for purchase on the first day of class.** **No Class: 3/17, 3/19** Maximum=12 \$29

**MS Word Essentials** (414202) T/TH 1/14 - 2/6 6 - 8:15pm 8 meetings  
Use Microsoft Office Word to learn—or IMPROVE—essential skills for your workplace. In this hands-on, instructor-led class you will be provided with (and practice!) many tips and tricks for efficient word processing. You will learn how to set up, format, and edit documents; enter text; correct typing errors; and cut, copy, and/or paste text and pictures. Use these skills to create memos, letters, announcements, newsletters and/or brochures. **A \$30 textbook is available for purchase on the first day of class.** Maximum=12 \$29

**MS Office Workplace Certificate**  
(414102) M/W 1/13 - 6/1 6 - 8pm 36 meetings  
Become Proficient—and earn a certificate—in the Microsoft Office applications most widely required by Sonoma County employers: Word, Excel, PowerPoint and Outlook. LEARN the applications using on Windows 10 laptops. Your time is devoted to SELF-PACED activities designed for skills practice and retention. Textbook fee: \$30 for each topic level. (Texts include online video tutorials.) EXPLORE two levels of Word or Excel: basic or intermediate; ACHIEVE a basic understanding of PowerPoint or Outlook; and EARN a Certificate of Completion for each M.S. application you choose to explore. Maximum=16 \$59



# Computers: Apple Macintosh OS

**ALL COMPUTER CLASSES ON PAGES 8 & 9 ARE HELD AT  
MCDOWELL ELEMENTARY SCHOOL, 421 S. MCDOWELL BLVD., ROOM B4**

**Mac O.S. Basics 1** (411402) T/TH 1/14 - 2/13 1 - 3:15pm 10 meetings  
Bring your MacBook to class where you will be introduced to Mac O.S. fundamentals. You will explore menus, icons, buttons, and check boxes and understand hardware and software. Using Text Edit you will learn mouse techniques, keyboard instruction and keyboard shortcuts. Learn the best ways to power your device on and off, and have fun in the process. Relax and finally enjoy the world of Apple computing!  
Maximum=8 \$29

**Mac O.S. Basics 2** (411502) T/TH 2/18 - 3/12 1 - 3:15pm 8 meetings  
Continue beyond Apple fundamentals to understand how items are stored on your MacBook. Create folders to organize pictures, music, and documents, then use "Search" to quickly locate these files. Gain additional knowledge of Text Edit's formatting techniques, and then save documents to a folder and flash drive. Time permitting, students will use Safari to explore Google search techniques, receive a few email tips, and practice uploading and downloading email attachments. Maximum=8 \$29

**iPad Essentials** (414602) T/TH 3/23 - 4/22 1 - 3:15pm 10 meetings  
Explore iPad's features, functions, settings, and applications (Apps). Learn how to pinch and swipe; use device buttons, switches, identify status and other iPad icons; organize Apps; adjust settings; and conserve battery life. Discover how to connect to WIFI Hot Spots, and use the Clock, Keyboard, Siri, Dictation, and various other Apps. Maximum=10 \$29

---

## OTHER OFFERINGS

### Google Apps and Drive for Work & Home

(402902) T/TH 2/11 - 3/5 6 - 8:15pm 8 meetings  
More than just a search engine, Google applications can simplify and enhance your work and home life. These applications may be used on any device that can access the internet. Based on student's needs, we will explore Google's Calendar, Docs, Sheets, Slides, Email, Photos and Drive. This is a practical and hands-on class with opportunities for guided and individual learning. Maximum=15 \$29

**Personal Tech Tutor** (411002) M - TH: By Appointment Only from 3:45 - 5:30pm

- Did you miss the registration period for a class, or is the class you need full?
- Do you have a few specific questions about using your iPad or MacBook?
- Do you need help with Microsoft Office or Google but can't fit in a three week class?

Our Personal Tech Tutor might be just the ticket! She can assess whatever your needs and offer you a personalized lesson plan to sort them out until the class you require is offered again. Vera will assess your situation, create a lesson plan and arrange a minimum one hour appointment in our Computer Lab at McDowell School. By appointment only. To schedule an appointment, please email Vera Nicol: vnicol@petk12.org. **No Class 1/20, 2/10, 2/17, 3/16-18, 5/25** One-hour, individualized class: \$20

### Typing Certificate - Test

M/T/W/TH 3:45 - 5:30pm

Your 40 minute appointment includes test instructions, warm-up, initial, five minute test, second test attempt if needed, and certificate generation. Bring your picture ID and a positive mindset! To schedule your appointment, email Vera Nicol, Test Administrator, at vnicol@petk12.org and include a daytime phone number. \$20

# Apprenticeships



**BAY AREA ROOFING AND WATERPROOFING  
APPRENTICESHIP PROGRAM**  
420 Leisure St., Livermore, CA 94551  
(510) 628-3650  
info@rwprogram.com



**NORTHERN CALIFORNIA SHOP IRONWORKERS**  
P. O. Box 55702  
Hayward, CA 94545  
(510) 639-7333



**Sonoma  
County  
Job  
Link** *Learn more about how we can pay for your training!*  
Call 707-565-5550 or visit [www.joblinksonomacounty.com](http://www.joblinksonomacounty.com).

## CalRegional Healthcare Careers

140 Stony Point Road, Suite C & G, Santa Rosa, CA 95401

Call CalRegional at 1-800-927-5159 for start dates, schedules, and registration

*Prerequisites: 18 years of age and a high school diploma or equivalent.*

### FREE INFORMATION SESSION ON HEALTHCARE PROGRAMS

Register for our monthly Information Session meeting. Learn about our healthcare training programs. Meet staff, get your questions answered in a relaxed, informal setting. Check dates and times online at: [CalRegional.com/infosession](http://CalRegional.com/infosession) or call 800-927-5159.

#### ♦ PHLEBOTOMY TECHNICIAN

As a Phlebotomy Technician you will be trained to draw blood samples from patients in a clinical laboratory or public health setting. Over the course of the program, students will receive on-the-job training that includes drawing blood samples from patients, producing quality laboratory results, gaining the trust and confidence of patients and much more. The program includes 104 hours of classroom instruction and hands-on training at the on-site patient service center. Students enrolling for this program must provide a minimum of 5-10 volunteers to draw from. The program will prepare students to take the national Certified Phlebotomy Technician (CPT) exam through the National Healthcare Association (NHA).

Program Fee: \$2,995 (includes CPR certification training for the Healthcare Provider, liability insurance, externship, name badge, national exam and certificate) **Textbooks and scrubs sold separately.**

#### ♦ CLINICAL MEDICAL ASSISTANT

In this program, you will learn medical terminology, front and back office procedures, standard patient processing, medical billing and customer service. Students will be trained to help physicians care for patients, take vital signs, perform basic lab tests and administer medications in a doctor's office or clinic. The program includes 160 hours of classroom instruction and a 160-hour medical office externship. The program will prepare students to take the national Certified Clinical Medical Assistant (CCMA) exam through the National Healthcare Association (NHA)

Program Fee: \$2,995 (includes CPR certification training for the Healthcare Provider, liability insurance, externship, name badge, national exam and certificate) **Textbooks, scrubs and medical kit sold separately.**

**FOR START DATES, SCHEDULES, AND REGISTRATION CALL 800-927-5159**

# Ready for Kindergarten?

(Offered bilingually in English and Spanish)

**2/4/20 - 5/7/20**

**You and your child will learn TK and Kindergarten routines.**

This class is designed for children who have not attended preschool. **Ready for K** is for families who have a child entering TK or Kindergarten, at McDowell, McKinley, McNear or Valley Vista Schools in August 2020. These free classes are held at McKinley School in the PPNS Classroom located at 810 Madison Street, Petaluma. **Classes are two days a week, Tuesday and Thursday, from 12:30 p.m. to 2:30 pm.**

For more information please call McDowell Family Resource Center at 778-4697.



## PETALUMA PARENT NURSERY SCHOOL COOPERATIVE

**1/7/20 - 5/22/20**

***Looking for something different? Join our pre-school community!***

PPNS is a mixed-age school family with a 4:1 adult/child ratio offering a child-centered learning experience for children aged 2.5 - 5 years. We provide a carefully designed play curriculum that develops the whole child, creates a love for learning and supports socio-emotional development to prepare your child for success in school and life.

Parents grow their parenting skills and support each other through bi-monthly meetings where we discuss WHY our children behave the way they do and HOW we can support their development. Positive Parenting and evidence-based child development theory, together with our collective knowledge, skills and strengths, provide the philosophical center for our program.

We are affordable and have scholarships available to ensure that anyone who wishes to participate may. We value diversity and want to reflect the community we live in. Please call us and schedule a tour TODAY!

**[www.petalumaparentnurseryschool.org](http://www.petalumaparentnurseryschool.org) • 778-4669**

McDowell School Family Resource Center  
778-4697





## English as a Second Language

### Initial Registration for Spring 2020:

Tues thru Fri	1/7 - 1/10	8:30 - 10:00 am	MCD Room B3
Tues and Thurs	1/7 and 1/9	6:00 - 8:00 pm	MCD Room B3

Classes start Monday 1/13/20 and end 5/14/20.

### Ongoing registration:

Morning classes: Thursdays	11:45 am - 12:30 pm	MCD Building B
Evening classes: Tuesdays	6:00 - 7:00 pm	MCD Building B

No Fees — Books are \$20  
Free child care at all sites

### MORNINGS

#### McDowell School

Level 1	M T W TH	8:45 - 11:30 am	A3
Level 2	M T W TH	8:45 - 11:30 am	A4
Level 3	M T W TH	8:45 - 11:30 am	B3
Level 4	M W	8:45 - 11:30 am	B4

### EVENINGS

#### McDowell School

Level 1	T TH	6:30 - 9:00 pm	A3
Level 2	T TH	6:30 - 9:00 pm	A4
Level 3	T TH	6:30 - 9:00 pm	B3

## ESL Basic Computers

This class will introduce students to computers and offer the program RosettaStone for English learners.

### ESL BASIC COMPUTER - Room E1, McDowell School

FRI	9:00 - 11:30 am	1/24/20 - 4/17/20	E1
-----	-----------------	-------------------	----

No childcare available

## Citizenship Preparation

Learn about the application for naturalization process and prepare for your USCIS interview. You will study U.S. History and Government, practice speaking and writing and build your confidence and skills to pass your USCIS interview. Optional \$20 textbook. **Register at first class with teacher for either one.**

### McDowell School

#### CITIZENSHIP

WED	6:15 - 8:45 pm	1/22/20 - 4/29/20	B3
-----	----------------	-------------------	----

Free child care in Rm B2.

### NEW! McKinley School

#### CITIZENSHIP

Coming Soon! A morning class.

# HIGH SCHOOL DIPLOMA • HiSET/GED TEST PREP INDEPENDENT STUDY

**Students must be 18 or older and not currently attending high school to enroll in these classes. You must attend an orientation prior to attending class (register at [petalumaadultschool.org](http://petalumaadultschool.org)).**

## High School Diploma

Petaluma Adult School (PAS) awards a high school diploma to students who complete all of the necessary graduation requirements. Credits from prior high schools, adult schools and community college coursework may be used to satisfy some of the credit requirements needed for a PAS high school diploma. Odysseyware is also available for blended online learning. For questions regarding High School Diploma and HiSET/GED, please call Aimee Jasa at 778-4808, or email [ajasa@petk12.org](mailto:ajasa@petk12.org).

## Independent Study

Students who prefer to work on their credits through Independent Study must be within 50 credits of graduating. Independent study is a fast-paced program for highly motivated students who can work efficiently and independently. A \$75 book deposit is required for this program.

## High School Equivalency – HiSET/GED

The High School Equivalency preparation program provides students with test preparation and assessment to successfully pass the high school equivalency tests (HiSET or GED). Our classes provide an interactive, self-paced learning environment in an instructional setting with highly trained and caring teachers. You will practice content items from the HiSET and GED exams, learn test-taking strategies to ensure your success and experience realistic testing conditions.

**NEW!** Morning high school diploma and equivalency class, with free childcare! Starts 1/14/20. Call 778-4808 for more information.

## WHERE & WHEN ARE CLASSES OFFERED?

### High School Diploma

*All sites except McDowell School in Petaluma begin on 1/7/20. McDowell begins 1/14/20.*

#### **Creekside High School (Sonoma Valley)**

20000 Broadway  
**Sonoma, CA 95476**  
T & W 4:30 – 7:00 pm

#### **North Bay Met Academy**

8681 Windsor Rd.  
**Windsor, CA 95492**  
T & TH 4:30 – 7:00 pm

#### **Ridgway High School**

325 Ridgway Avenue  
**Santa Rosa, CA 95401**  
T & TH 4:30 – 7:00 pm

#### **San Antonio High School**

500 Vallejo Street  
**Petaluma, CA 94952**  
T, W, & TH 5:30 – 8:00 pm

### High School Equivalency – HiSET/GED Test Prep

#### **Creekside High School (Sonoma Valley)**

20000 Broadway  
**Sonoma, CA 95476**  
T & W 4:30 – 7:00 pm

#### **Ridgway High School**

325 Ridgway Avenue  
**Santa Rosa, CA 95401**  
T & TH 4:30 – 7:00 pm

#### **San Antonio High School Campus**

500 Vallejo Street  
**Petaluma, CA 94952**  
**English Test Preparation**  
T & W 5:30 – 8:00 pm

#### **McDowell Elementary School**

421 S. McDowell Blvd.  
**Petaluma, CA 94954**  
**Spanish Test Preparation**  
M & W 6:00 – 8:30 pm  
T & TH 6:00 – 8:30 pm  
T & TH 9:00am – 12:00 pm

## DIPLOMA REQUIREMENTS

English	30 credits	U. S. History	10 credits
Algebra	10 credits	Government	5 credits
Mathematics	10 credits	Economics	5 credits
Life Science	10 credits	World History	10 credits
Physical Science	10 credits	VP Arts/FL/CTE	10 credits
		Career Transitions	5 credits
Electives			65 credits
<b>TOTAL</b>			<b>180 credits</b>



**Petaluma City Schools**

Gary Callahan, *Superintendent*

**Board Members**

- Ellen Webster
- Mady Cloud
- Sheldon Gen
- Joanna Paun
- Caitlin Quinn

**Petaluma Adult School**

Nancy Emanuele  
*Principal*

Lori Deen  
*Assistant Principal*

Aimee Jasa  
*Program Manager*  
*Adult Secondary Education*

Erika Schiefer  
*Senior School Secretary*

Silvia Gallagher  
*Registrar*



**Vol. 21, No. 2**

The Petaluma Adult School class schedule is published twice a year.

**Design:** AVM Graphics

**Printing:** FolgerGraphics, Inc.

**Site Locations**

**CGHS** - Casa Grande HS  
333 Casa Grande Road  
Petaluma, CA 94954



**CHS** - Creekside HS  
20000 Broadway  
Sonoma, CA 95476



**KJHS** - Kenilworth Jr. HS  
800 Riesling Road  
Petaluma, CA 94954



**MCD** - McDowell School  
421 S. McDowell Blvd.  
Computer Rms: B4, E1  
Petaluma, CA 94954



**MCK** - McKinley School  
110 Ellis Street  
Petaluma, CA 94954



**NBMA** - N. Bay Met Academy  
8681 Windsor Rd.  
Windsor, CA 95492



**PHS** - Petaluma HS  
201 Fair Street  
Petaluma, CA 94952



**RHS** - Ridgway HS  
325 Ridgway Avenue  
Santa Rosa, CA 95401



**SAHS** - San Antonio HS  
500 Vallejo Street  
Petaluma, CA 94952



**VV** - Valley Vista School  
730 N. Webster Street  
Petaluma, CA 94952



## Register now! Classes fill quickly!

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Email: \_\_\_\_\_

We accept walk-in cash payments, or mail checks to:

Petaluma Adult School  
200 Douglas St.  
Petaluma, CA 94952

We also accept



Call 778-4633 for credit card transactions.

Class Title	Course #	Qty	Total Price



## SCHOOL POLICIES

**ACADEMIC COUNSELING:** Counseling services are available for students in the Adult School Diploma classes and for any other student needing assistance with scheduling.

**ADMISSION:** Adult School classes are open to any person 18 years of age or over who can profit from instruction. Most classes have open enrollment. Adult education classes are provided in handicapped accessible settings. Ed Code #52610

**BOOKS:** Textbooks are available for purchase. Ed. Code #52612, 60410

**COMPLAINT PROCEDURE:** The Petaluma City School's Board of Education has established a policy that addresses complaints concerning school programs/personnel. For more information call 778-4633

**EQUAL OPPORTUNITY:** Petaluma City Schools does not discriminate on the basis of race, color, national origin, mental or physical handicap, age or sex in any of its policies or procedures related to admission, employment, financial aid, educational services, programs or activities.

**FEES:** Community Education classes are supported solely by student fees. Some classes have additional lab/materials fees. Any and all cash materials fees paid directly to instructor are non-refundable.

**REFUNDS:** Full refunds are given for classes canceled by PAS or students BEFORE the class starts. NO REFUNDS WILL BE GIVEN ONCE CLASS BEGINS. No exceptions. Optional textbook fees will ONLY be refunded within one week of purchase date.

**PHOTO CONSENT:** Enrolling in any class/program with Petaluma Adult School grants the school express permission to use any/all photos taken for non-profit use. This use extends to media, websites, publications, flyers and any/all forms of advertising. If you do not wish to have your image used, please notify your teacher.

**TOBACCO POLICY:** All locations are non-smoking facilities. Board policy 4172/4272 and 5131.62.

Register online: [www.petalumaadultschool.org](http://www.petalumaadultschool.org)

**Petaluma Adult School**  
200 Douglas Street, Petaluma, CA 94952

Non-Profit Org.  
U.S. Postage  
**PAID**  
Petaluma, CA  
Permit #132  
**ECRWSS**

# Residential Customer



**Petaluma**  
City Schools

**Easy Online**  
**Registration**  
**For TK-6 and TK-8 Sites**

We're here to help! We're updating registration to be easier than ever before.

**Learn More**  
[petalumacityschools.org/enroll](http://petalumacityschools.org/enroll)

