

PETALUMA CITY SCHOOLS BUDGET DEVELOPMENT CALENDAR 2019-2020 (2020-21 Budget Year)

Timeline	Key Dates	Meeting	Information/Action
Oct-19 to Dec-19	Continue to adjust current year budget based on updated information		
	October 2019	Leadership Team Meeting	Provide Overview LCAP Planning & Implementation Communications - LCAP (Range of communications tools)
	October 10, 2019	Budget Advisory Committee Meeting	Review Details of LCFF/LCAP & Annual Update
	October 22, 2019	Board Meeting	Provide Overview LCAP Planning & Implementation
	November 5, 2019	DLT/LCAP Committee	Orientation
	November 7, 2019	Budget Advisory Committee Meeting	Review Details of LCFF/LCAP & Annual Update
	November 12, 2019	Board Meeting	
	November/December	DELAC/Parent Advisory forums Principal Meetings PFT/CSEA	Review Details of LCFF & LCAP & Gather Public Input Review Details of LCFF & LCAP & Gather Public Input Review Details of LCFF & LCAP & Gather Public Input
	December 10, 2019	Board Meeting	
	December 12, 2019	Budget Advisory Committee Meeting	
	December 17, 2019	DLT/LCAP Committee	First Interim and Budget Revision/ LCAP Update
Jan-20 to Mar-20	Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2019-20 based on any new information available		
	January 7, 2020	Board Meeting	Financial Audit Report
	January 10, 2020	None	Governor's 2020-21 Budget Proposal Available
	January 14, 2020	DLT/LCAP Committee	
	January 21, 2020	Board Meeting	Present Information on Governor's Budget Proposal
	January 23, 2020	Budget Advisory Committee Meeting	Review Information in Governor's Budget Proposal/ LCAP
	January/February	DELAC/Parent Advisory forums Principal Meetings PFT/CSEA Community Communications	Continue to Review/Discuss LCFF/LCAP & Student Data Continue to Review/Discuss LCFF/LCAP & Student Data Continue to Review/Discuss LCFF/LCAP & Student Data Provide Update on LCAP
	February 4, 2020	Board Meeting	
	February 18, 2020	DLT/LCAP Committee	
	February 20, 2020	Budget Advisory Committee Meeting	
	February 25, 2020	Board Meeting	
Mar-20 to Apr-20	Develop preliminary enrollment projections; staffing projections, and budget assumption for 2019-20 based on any new information available		
	March 10, 2020	Board Meeting	Second Interim & Budget Revision
	March 15, 2020	Deadline for preliminary notice of reduction of certificated staff	
	March 24, 2020	DLT/LCAP Committee	
	March 26, 2020	Budget Advisory Committee Meeting	
	March/April	DELAC/Parent Advisory forums Principals Meetings PFT/CSEA Community Communications	Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP
	April 7, 2020	Board Meeting	Provide Update on LCAP
	April 14, 2020	DLT/LCAP Committee	
	April 16, 2020	Budget Advisory Committee Meeting	
	April 21, 2020	Board Meeting	
May-20	Complete preliminary budget and make adjustments for information in May revise and other new information available		
	May 12, 2020	Board Meeting	
	May 14, 2020	Governor's May Revise	
	May 15, 2020	Deadline for final notices of reduction of certificated staff	
	May 19, 2020	DLT/LCAP Committee Community Communications	Provide Update on LCAP
	May 21, 2020	Budget Advisory Committee Meeting	Final Meeting
	May 26, 2020	Board Meeting	Present Major Budget Assumptions Review Draft LCAP Program Recommendations
June-20	Prepare final budget for presentation to the Board of Education and the Sonoma County Office of Education		
	June 9, 2020	Board Meeting	Preliminary Local Control Accountability Plan (LCAP) Preliminary Budget 2020-21 Fiscal Year
	June 18, 2020	Board Meeting (Public Hearing)	Public Hearing on Local Control Accountability Plan (LCAP) Public Hearing on Adopted Budget for the 2020-21 Fiscal Year
	June 23, 2020	Board Meeting	Approve Local Control Accountability Plan (LCAP) 2020-21 Approve Adopted Budget 2020-21 Fiscal Year

*Please note this calendar maybe subject to change.

