

PETALUMA CITY SCHOOLS BUDGET DEVELOPMENT CALENDAR 2020-2021 (2021-22 Budget Year)			
Timeline	Key Dates	Meeting	Information/Action
Oct-20 to Dec-20	Continue to adjust current year budget based on updated information		
	October 2020	Leadership Team Meeting	Provide Overview LCAP Planning & Implementation Communications - LCAP (Range of communications tools)
	<b>October 8, 2020</b>	<b>Budget Advisory Committee Meeting</b>	Review Details of LCFF/LCAP & Annual Update
	October 27, 2020	Board Meeting	Provide Overview LCAP Planning & Implementation
	<b>November 5, 2020</b>	<b>Budget Advisory Committee Meeting</b>	Review Details of LCFF/LCAP & Annual Update
	November 10, 2020	Board Meeting	
	December 8, 2020	Board Meeting	
	<b>December 10, 2020</b>	<b>Budget Advisory Committee Meeting</b>	
Jan-21 to Mar-21	Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2021-22 based on any new information available		
	January 12, 2021	Board Meeting	Financial Audit Report
	January 10, 2021	None	Governor's 2020-21 Budget Proposal Available
	January 19, 2021	DLT/LCAP Committee	LCAP Development
	<b>January 21, 2021</b>	<b>Budget Advisory Committee Meeting</b>	Review Information in Governor's Budget Proposal/ LCAP
	January 26, 2021	Board Meeting	Present Information on Governor's Budget Proposal
	January/February	DELAC/Parent Advisory forums	Continue to Review/Discuss LCFF/LCAP & Student Data
		Principal Meetings	Continue to Review/Discuss LCFF/LCAP & Student Data
		PFT/CSEA	Continue to Review/Discuss LCFF/LCAP & Student Data
		Community Communications	Provide Update on LCAP
	February 9, 2021	Board Meeting	
	February 16, 2021	DLT/LCAP Committee	LCAP Development
	<b>February 18, 2021</b>	<b>Budget Advisory Committee Meeting</b>	
	February 23, 2021	Board Meeting	
Mar-21 to Apr-21	Develop preliminary enrollment projections; staffing projections, and budget assumption for 2021-22 based on any new information available		
	March 9, 2021	Board Meeting	Second Interim & Budget Revision
	March 15, 2021	Deadline for preliminary notice of reduction of certificated staff	
	March 23, 2021	DLT/LCAP Committee	LCAP Development
	<b>March 25, 2021</b>	<b>Budget Advisory Committee Meeting</b>	
	March/April	DELAC/Parent Advisory forums	Review Recommendations for LCAP
		Principals Meetings	Review Recommendations for LCAP
		PFT/CSEA	Review Recommendations for LCAP
		Community Communications	Review Recommendations for LCAP
	April 13, 2021	Board Meeting	Provide Update on LCAP
	<b>April 15, 2021</b>	<b>Budget Advisory Committee Meeting</b>	
	April 20, 2021	DLT/LCAP Committee	LCAP Development
	April 27, 2021	Board Meeting	
May-21	Complete preliminary budget and make adjustments for information in May revise and other new information available		
	May 11, 2021	Board Meeting	
	May 14, 2021	Governor's May Revise	
	May 15, 2021	Deadline for final notices of reduction of certificated staff	
	May 19, 2021	DLT/LCAP Committee	
		Community Communications	Provide Update on LCAP
	<b>May 20, 2021</b>	<b>Budget Advisory Committee Meeting</b>	Final Meeting
	May 25, 2021	Board Meeting	Present Major Budget Assumptions
			Review Draft LCAP Program Recommendations
June-21	Prepare final budget for presentation to the Board of Education and the Sonoma County Office of Education		
	June 8, 2021	Board Meeting	Preliminary Local Control Accountability Plan (LCAP)
			Preliminary Budget 2021-22 Fiscal Year
	June 17, 2021	Board Meeting (Public Hearing)	Public Hearing on Local Control Accountability Plan (LCAP)
			Public Hearing on Adopted Budget for the 2021-22 Fiscal Year
	June 22, 2021	Board Meeting	Approve Local Control Accountability Plan (LCAP) 2021-22
			Approve Adopted Budget 2021-22 Fiscal Year

\*Please note this calendar maybe subject to change.