

**PETALUMA CITY SCHOOLS**  
**DISTRICT BUDGET ADVISORY COMMITTEE**  
 200 Douglas Street – Petaluma, California (707) 778-4621

**REGULAR MEETING**

**October 10, 2019**

**A. CALL TO ORDER**

**Called to Order** – 3:33 p.m., Petaluma City Schools Administration Building, Petaluma Conference Room, 200 Douglas Street, Petaluma.

**B. Petaluma City Schools’ District Budget Advisory Committee Role Call:**

<b>Chris Thomas</b> Chief Business Official	√
<b>Bennett Holley</b>	absent
<b>Catina Haugen</b>	absent
<b>Nancy Emanuele</b>	absent
<b>Stephen Owens</b> Petaluma Administrators Association	absent
<b>Sandra Larsen</b>	√
<b>Suzanne Garcia</b>	absent
<b>Erinn VanderMeer</b>	√
<b>Tammy Elliott</b> Petaluma Federation of Teachers	√
<b>Pam Hubacker</b>	√
<b>Loretta Kruusmagi</b> California Schools Employees Association	√
<b>Holly Camozzi</b> Confidential Employees	√
<b>Will Ortlinghaus</b>	√
<b>Justin Mori</b>	√
<b>Kim Hancock</b>	√
<b>Jessica Morilla</b> Other Members	√

**C. Introductions**

- Members introduced themselves

**D. Purpose of the Budget Advisory Committee**

- Chris reviewed the purpose of the committee with members
  - The committee will make recommendations to the Board
  - The committee will learn about the budget process
- Recommendation from committee members to reach out to students, parents, and community members to join the committee

#### **E. Budget Development Calendar**

- Members received the Budget Development Calendar for 2020-21 Budget Year
  - Correction notated to June 2020; Fiscal Year dates should reflect 2020-21 Fiscal Year, not 2019-20

#### **F. 2018-2019 Unaudited Actuals**

- Members received the following handouts:
  - Narrative & Assumptions
  - Comparative Spreadsheets
- Chris reviewed the handouts and answered questions with the committee

#### **G. Overview of the Local Control Funding Formula (LCFF)**

- Chris provided an overview of the LCFF for the committee

#### **H. Overview of the 2017-20 Local Control Accountability Plan (LCAP)**

- Cliff DeGraw provided an overview on the LCAP for the committee members
  - LCAP is a 3 year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities
  - New for 2019-20 LCAP is an additional section of the report called the Budget Overview for Parents that details how LCFF funds were used in the prior year, how it will be used in current planning year.
- 3 Year plan is posted on the District website
- November 5, 2019 is the first LCAP meeting this Fiscal Year

#### **G. Future Agenda Items**

- Overview of Supplies & Materials “4300”
- Site by site positions/programs – staffing perspective
- Special Programs

**Next meeting date November 7, 2019**

**Meeting Adjourned at 4:51 p.m.**