

2016-2017 CLASS SIZE WAIVER FORM

INSTRUCTIONS TO UNIT MEMBER: If you have a class or contact load that exceeds the contract limits listed below, you have the option of requesting this situation be resolved or to request a waiver of the contract limits. For more information, please contact your site representative. Please return this form to your PFT site rep as soon as possible.

_____ (print name)

_____ (site)

I wish to stay within contractual limits. Please balance my course(s) accordingly.

I wish to request a waiver.

Description of condition(s). Please include class name and section number if applicable.

Signature _____ Date _____

EXCERPTS FROM CURRENT CONTRACT: ARTICLE XI CLASS SIZE

CLASS SIZE AND CONTACT LOAD

C. **Elementary class size limits**

1. No class in grades kindergarten (K) to three (3) shall be in excess of twenty-eight (28) students, at any one time, unless a waiver is signed.
3. No single grade four (4) to six (6) class shall exceed thirty-two (32) students, at any one time, unless a waiver is signed.

D. **Secondary class size limits:** (Exempt courses: Keyboarding - limited by stations, Band and Chorus, Independent Study, Computers, and Computer Assisted Drafting [CAD])

1. Regular class sizes will range from 27 - 32 students per class.
2. Physical education classes will range from 31 - 41 students per class.
3. Teaching assignments outside these limits as mentioned above are to be allowed only:
 - a. as required by law to handle transferring new students;
 - b. by unit member request, with PFT notification.

E. **Secondary Unit Member Contact Load:** (Exempt courses: Keyboarding - limited by stations, Band and Chorus, Independent Study, Computers, and Computer Assisted Drafting [CAD])

1. Regular class unit member shall be 140-160 students, no class larger than 32, unless under unusual circumstances a unit member requests a waiver to exceed 160.
2. Physical education class unit member load shall be 155-200 student contacts per day, no class larger than 40, at the comprehensive high schools.